



ENGINEERING AND MAINTENANCE

Who we are:

HOPE, the Philippines' first certified B Corp, is an impact organization that has consistently been 'Best for the World.' 100% of its profits are invested in improving public school infrastructure, increasing livelihood opportunities, and enabling efforts that conserve the environment.

Launched in 2012, HOPE's mission was simple: to provide Filipinos with an easy way to vote with their peso about what was important to them. We put Education at the forefront of our movement, building much-needed public school classrooms through the sale of our flagship product, Hope in Bottle.

In 2014, HOPE branched out to livelihood opportunities through agricultural interventions with the overall goal of increasing income for smallholder coconut farmers. As of 2024, we are on track to planting 2 million coconut seedlings and we look to engage even more smallholder coconut farmers in Mindanao.

Not wanting to solve one problem by contributing to another, HOPE set an audacious goal of becoming the first Philippine brand to offset 100% of its plastic footprint, making sure we walk the talk towards a safer and cleaner planet. In the same year, HOPE also launched Aling Tindera, a waste-to-cash program that aims to divert plastic waste away from nature, provide incremental income to communities, encourage behavior change and educate the public about responsible plastic waste management.

All of these efforts come together to deliver on what we at HOPE promise – a movement leveraging the power of people to achieve great things Together.

Business for Good.

About the Role:

As our Maintenance Engineer, you will be part of the Operations team at Hope Springs and will be exposed to different areas of manufacturing plant operations. You will be reporting to the Plant Manager.

Key Responsibilities:

Engineering & Maintenance

- Conducts water treatment system monitoring, maintains operation log sheets, evaluates operating conditions, and checks water quality parameters for deviation from standards and/or other problems.
- Conducts monitoring of all machinery and equipment in the facility, maintains operation log sheets, evaluates operating conditions, and checks parameters for deviation from standards and/or other problems.
- Conducts electrical load monitoring of the entire manufacturing facility, machinery and equipment loads are included.
- Ensures proper maintenance and operation of all machines and equipment.
- Performs basic troubleshooting and instrument calibration.
- Designs plans, layouts, and engineering drawings using AutoCAD or Solidworks.



- Assist in the root cause analysis and investigation on all equipment failures.
- Prepares the machine downtime summary with specific action plans and timetables.
- Monitors the work of the plant personnel during maintenance.
- Responsible for issuing spare parts inventory and other repair and maintenance supplies.
- Conducts spare parts inventory to ensure the availability of fast-moving and critical parts.
- Provides specifications for the spare parts and plant supplies in the facility.
- Prepares purchase request sheets and other information for the procurement of materials.
- Monitors technical contractors to ensure they will perform according to plans, design, agreed timelines, and cost.
- Communicates information relating to project needs and technical requirements.
- Requests and follows up on the outside/technical services and additional supplies needed by the maintenance team.
- Coordinates with the suppliers for the fabrication and repair of machine parts.
- Prepares purchase requisition for plant maintenance-related requirements and coordinates with suppliers and contractors.
- Strengthens supplier/contractor pool for utilities.
- Strengthens supplier/contractor pool for spares.
- Ensures implementation of the planned maintenance program and spares management system;
- Proper documentation of engineering & maintenance reports
- Performing other duties as assigned by the immediate superior or manager.

Requirements:

- Candidate must possess at least Bachelor's Degree/Post Graduate Diploma/Professional Degree Engineering - Chemical, Electrical or Mechanical or relevant studies
- Proven working experience in the related field is required for this position of at least 2 years
- Preferably team leader specialized in Manufacturing/Production Operations or equivalent
- Preferably with background in water treatment, bottling and maintenance
- Highly adaptable & flexible
- Willing to relocate to Calauan Laguna
- Good leadership and communication skills
- Knowledgeable the ins and outs of the production process